**OBJECTIVE**

1.Which of the following is not related to the management?

a) Men b) Material c) Machine d) Mannequin

2. An/A \_\_\_\_\_\_is a collection of people working together to achieve a common purpose

a) Organisation b) Protocol c) Etiquette d) Culture

3. Which of the following is not a resource input?

a) Money b) Information c) Service d) People

4. Which of the following is an attribute of New organisation?

a) Inflexible b) Command-oriented c) Rule-oriented d) Diverse workforce

5. “Management is an art of getting things done through and with the people in formally organized groups.” Whose perspective is the above line?

a) Van Fleet b) Harold Koontz c) Peterson d) Maslov

6. Which of the following is not a feature of Management?

a) Management is Goal-Oriented

b) Management integrates Human, Physical and Financial Resources

c) Management is discontinuous

d) Management is a Group Activity

7. When responsibility is less than authority, it results in which among the following?

a) Balance b) controlling c) compliance d) success

8. Esprit de corps refers to \_\_\_\_\_\_

a) Team spirit b) Revenue c) Rules d) Scalar Chain

9. \_\_\_\_\_ principles of management were proposed by Fayol

a) 12 b) 13 c) 10 d) 14

10. \_\_\_\_\_\_\_\_\_\_\_ improves the efficiency of labor through specialization, reducing labor time and increasing skill development.

a) Division of labor b) Authority c) Discipline d) Remuneration

11.The Environment supplies are called as \_\_|\_\_\_\_\_\_\_\_

a)Service b) Product outputs c) Resource inputs d) Consumer feedback

12. \_\_\_\_\_\_\_\_\_\_\_\_ is the purpose in Monitoring and measuring performance and taking action to ensure desired results

a) Planning b) Organizing c) Leading d) Controlling

13. Unity of command and direction is focused by \_\_\_\_\_\_\_\_\_\_ in his theory

a) Mintzberg b) Fredrik Taylor c) Max weber d) Henry fayol

14. \_\_\_\_\_\_\_\_\_ should be treated equitably in order to elicit loyalty and devotion from personnel.

a) CEO b) Shareholders c) Top management d) Employees

15. Which of the following is not a function of management?

a) Planning b) Leading c) Controlling d) None of these

**SHORT ANSWERS (4 marks)**

1. What is an organization? Mention the primary functions of management.

2. Mention any four differences between traditional and modern(new) organization.

3. What are the importance of management?.

4. Write briefly about the types of managers

5. Write briefly about Maslow’s hierarchy of needs

6. Write briefly about five essential characteristics of useful information

7.What are the major elements of an organisation’s general environment?

8. Write about Environmental uncertainty

**DETAIL ANSWERS**

1.Explain in detail about Henry Fayol’s fourteen principles of Management

2. Explain in detail about Mintzberg's Management Roles

3. Write in detail about features of management.